

Bio | Mae Cainguitan

Mae graduated with her bachelor's degree in Arizona where she started working at a property management company overseeing several communities as their marketing director and event planner. Each time she visited a site, her interest in a community manager role began to grow. A few years later she received the opportunity to learn the industry when she moved to Washington. As she advanced in the field, she had the honor to work for companies ranging from boutique to big. With excitement and enthusiasm, she now joins the SUHRCO team as their newest member and is privileged to work with leaders who'll help her expand her knowledge to condominiums.

As a Community Association Manager, Mae performs management service to support the Board of Directors for condominiums and homeowners associations. Her responsibilities include developing and implementing budgets, drafting and reviewing summaries for monthly financial reports, negotiation of service contracts, and meeting with vendors and associations to complete projects in time and to code. She also leads in management of maintenance staff as well as completes regular site walkthroughs, ensuring that residents are secure and that the property is maintained to the utmost quality.

Hawaii is home for Mae and, although she misses it, she loves the hustle and bustle that the city life offers. She also enjoys running with her miniature schnauzer, getting a dose of art or food therapy, and new travel adventures near or far.